

Matching Gifts Guide: Six Simple Steps!

1

Make Your Gift

All gifts are made to Memorial Sloan Kettering.

Please save a copy of your gift acknowledgement.

2

Contact Your HR Department

Every company is different. You will complete an online or paper matching gift request form.

3

Company Contacts MSKCC

Your company will submit the information to our matching gifts team for MSKCC approval.

4

MSKCC Confirms the Gift and Approves the Match

Please allow several weeks for processing. We cannot confirm a gift or approve a matching gift until the original gift is fully processed in our database.

5

MSKCC Adds the Match

Once approved, our gifts processing team will update the runner's page to reflect the matching gift!

It will appear in the donor honor roll as "Company Match for ____."

6

Company Sends Matching Gift

Check distribution cycles vary for each company.

Additional Information

Contact us: matchinggift@mskcc.org | 800.585.4118

- Please search by MSKCC's Tax ID Number (also referred to as EID Number) 13-1924236.
- Please have as much information as possible when inquiring about your gift. Details like check number, confirmation code, amount, date, runner's information, etc. are very helpful.
- Fred's Team cannot credit a matching gift that has not been fully processed.